

## Administrative Order



**Administrative Order No.:** 4-114

**Title:** Schedule of Fees for the Platting of Property by the Public Works Department

**Ordered:** 9/22/2005

**Effective:** 10/1/2005

**AUTHORITY:**

Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter and Section 28 of the Code of Miami-Dade County.

**SUPERSEDES:**

This Administrative Order supersedes Administrative Order 4-114, ordered September 21, 2004 and effective October 1, 2004.

**POLICY:**

A schedule of fees shall be established to offset the cost of processing various subdivision plat applications; no plat shall be reviewed or approved until the appropriate fee is paid. These fees may be waived by the Director of Public Works, or its designee, for governmental entities and agencies when platting, closing or dedicating right of ways adjacent to their own properties or when the Public Works Department initiates the closing of the right-of-way on behalf of the County Commission.

**PROCEDURE:**

The Director of Public Works is responsible for the collection of fees and the delivery of required services pursuant to this Administrative Order and Chapter 28 of the Code of Miami-Dade County. Every two years, or earlier if need be, the Director of the Public Works Department shall review all fees and recommend any necessary changes to the County Manager through this administrative order procedure.

**FEE SCHEDULE:**

The fee schedule adopted by this Administrative Order is attached hereto and made a part hereof. This official fee schedule is also filed with and subject to the approval of the Board of County Commissioners and on file with the Clerk thereof. Fees which are charged by the Public Works Department shall be the same as those listed in the official fee schedule on file with the Clerk of the County Commission.

This Administrative Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

George M. Burgess  
County Manager

## SCHEDULE OF FEES SUBDIVISION PLATTING

### I. TENTATIVE PLAT

- A. Fee to accompany Tentative Plat application:
  - 1 -6 sites.....\$1,872.00
  - 7 or more sites (base rate).....\$1,872.00
  - amount added to base rate for each site over 6 sites..... \$10.90
- B. Resubmission of Tentative by same or new owner (revision)..... \$624.00
- C. Review of Tentative Plat, new owner application (no revision).... \$468.00
- D. Request for an extension of the original Tentative Plat
  - Before the ONE YEAR approval period.....\$936.00
  - After the ONE YEAR approval period (expired)..... \$1,872.00

### II. WAIVER OF PLAT

- A. Fee to accompany Waiver of Plat application (new application) .....\$1,872.00
- B. Revision of previously deferred Waiver of Plat
  - to change parcels at owner's request (same or new owner)..... \$546.00
- C. Review of Waiver of Plat, new owner application (no revision)..... \$468.00

### III. WAIVER OF SUBDIVISION CODE REQUIREMENTS

- A. Additional fee for review of Tentative Plat or Waiver of Plat
  - which entails a request for a waiver of subdivision code requirements .....\$468.00
- B. Request for waiver of Underground Ordinance .....\$156.00
- C. Correspondence answering inquiries.....\$117.00

### IV. PAVING AND DRAINAGE (One time only flat fee paid at initial submittal of paving plans.)

- A. Review of plans for paving and drainage.....\$1,000.00

### V. FINAL PLAT (Final Plat fee to be paid at the time the Final Plat is submitted for review.)

- A. Fee to be paid at the time the Final Plat is submitted for review.
  - 10 sites or less.....\$2,000.00
  - 11 to 100 sites..... \$2,000.00 plus \$150.00 per site in excess of ten sites
  - 101 sites or more sites..... \$15,500.00 plus \$120.00 per site in excess of one hundred sites
  - 201 sites or more sites..... \$27,500.00 plus \$100.00 per site in excess of two hundred sites
- B. The fee for reverting any previously recorded plat ..... \$2,000.00

### VI. RIGHT-OF-WAY DEDICATION, ROAD CLOSING AND RELEASE OF RESERVATION

- A. Fee for Right-of-way dedication.....\$300.00
- B. Fee for release of reservation..... \$300.00
- C. Road Closing Petition
  - 1. Fee for road closing process.....\$800.00
  - 2. Fee for road closing petition processing will be 10% of the per square foot ad valorem tax assessed land value of the tax assessed land value of the property adjacent to the right-of-way being closed, or a fee of \$1200.00, whichever is greater. This fee may be waived by the Miami-Dade County Board of County Commissioners whenever it is deemed that it is in the best interest of the Public to do so. This fee does not apply where the road closing petition is required for approval of a new subdivision plat in which the roads being closed are being replaced by other right-of-way dedicated by the said plat.

### VII. PUBLIC WORKS ZONING HEARING REVIEW (fee required when zoning hearing application or revision is submitted)

- A. Fee accompany Review of Zoning Hearing Application..... \$250.00
- B. Fee for review of revised Zoning Hearing Application ..... \$150.00

### VIII. DECORATIVE WALL AND ENTRANCE FEATURE REVIEW (fee required when plans are submitted)

- A. Fee accompany Decorative Wall Plans for Review..... \$200.00
- B. Fee accompany Entrance Feature Plans for Review ..... \$200.00

**IX. BONDING (fee required when bond documentation is submitted)**

- A. Initial Submittal and review of Agreement and Letter of Credit..... \$200.00
- B. Review of Agreement and Letter of Credit.....\$50.00
- C. Processing the reduction of bond amount.....\$100.00

**X. RESEARCH**

- A. Request for Land Development records must be submitted in writing with the minimum research hourly fee
  - Minimum fee covering the first hour of research.....\$40.00
  - Additional research fee for each additional half hour.....\$20.00